CICCH – EDUCATION
3300 W. Sahara Ave.
Las Vegas, NV 89102
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TO: Common-Interest Community and Condominium Hotels Commission
FROM: Ayana Band – Education and Information Officer
SUBJECT: Education Summary – Approvals from **November 2024 through January 2025**

NEWLY APPROVED COMMUNITY MANAGER CONTINUING EDUCATION COURSES (3)

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Sponsor: **U**ltimate Choice Restoration **Course Title:** Water Damage 101 **Request:** 1-hour General Classroom **Objective:** Attendees will learn the categories of water and classifications; the proper mitigation for each category **Standards:** Complies with the following provisions of NAC 116A.232: 1. In addition to the requirements of subsection 3 of NAC 116A.230, the Commission will grant credit for a course of continuing education only if the course: (a) Contains current information on the management of a common-interest community or an association of a condominium hotel that will improve the professional knowledge of a community manager and enable a community manager to give better service to his or her clients **Instructors:** Steven Feris **Determination:** Active – 1 Hour – General – Classroom	
Content Overview:	**Minutes:**
1 Introduction	2.5
2 About Ultimate Restoration; Services and goals to our customers	7.5
3 Overview	2.5
4 Who is the enemy? Smart and dumb water	2.5
5 Hidden water	3
6 Categories of water	10
7 Special situations	2.5
8 Time and Temperature	2.5
9 Understanding the class of water	12.5
10 Determine air movers - Dehumidifiers	2.5
11 Brain drain recap	10
TOTAL	**58**

Sponsor: Anne Calarco Consulting
Course Title: Integrated Strategic Planning
Request: 1- hours General – Classroom - Internet
Objective: • Providing key elements for success and causes of failure in strategic planning •Understand the interconnectedness of systems and functions within the Association's strategic plan •Understand the basic facilitation of strategic long-term planning based on relevant research & information.

Standards: Complies with the following provisions of NAC 116A.232:1.In addition to the requirements of subsection 3 of NAC 116A.230, the Commission will grant credit for a course of continuing education only if the course: (a) Contains current information on the management of a common-interest community or an association of a condominium hotel that will improve the professional knowledge of a community manager and enable a community manager to give better service to his or her clients; and (b) Contains information that relates to pertinent Nevada laws and regulations; 2.(c) The administration of laws and regulations concerning community managers and the management of a common-interest community or the association of a condominium hotel, including, without limitation, licensing and enforcement; (d) Reserve studies; (e) Insurance and risk management in common-interest communities and condominium hotels; (f) Administering the office of a community manager, including, without limitation, personnel management and recordkeeping; (o) Interpersonal communications.

Instructors: Anne Calarco, Janet Porter
Determination: Active – 1- Hours – General – Classroom - Internet

Content Overview:		**Minutes:**
1	Introduction	5
2	Review of Responsibilities and Duties	7
3	Introduction to Strategic planning as it Related specifically to Reserve Studies	5
4	Strategic Planning Process	8
5	Strategic Development	15
6	Continuous Evaluation of Strategic Plans - Agility	10
7	Questions	5
TOTAL		**55**

Sponsor: Clarkson McAlonis & O-Connor, P.C.
Course Title: Now It's Time to Rise Against Them – Dealing with the Disgruntled
Request: 3- hours Law – Classroom - Internet
Objective: Covers course laws, case law and tactics for dealing with disgruntled owners.

Standards: Complies with the following provisions of NAC 116A.232:1.In addition to the requirements of subsection 3 of NAC 116A.230, the Commission will grant credit for a course of continuing education only if the course: (a) Contains current information on the management of a common-interest community or an association of a condominium hotel that will improve the professional knowledge of a community manager and enable a community manager to give better service to his or her clients; and (b) Contains information that relates to pertinent Nevada laws and regulations; 2(b) Legislative issues concerning community managers and the management of a common-interest community or the association of a condominium hotel, including, without limitation, pending and recent legislation; 2(i) Federal laws pertinent to the management of a common-interest community or the association of a condominium hotel, including, without limitation, the Fair Housing Act, 42 U.S.C. §§ 3601 et seq., and the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq.; 2(n) Parliamentary procedures.

Instructors: Adam Clarkson
Determination: Active – 3- Hours – Law – Classroom - Internet

Content Overview:		**Minutes:**
1	Introduction	3
2	Overview and game explanation	3
3	Inappropriate use of social media	50
4	Meetings	25
5	Members actions	20
6	Owners share their messages	45
7	Questions	8
TOTAL		**154**